

**Sustainability Council 25/26**

Sustainability Council aims to give students who are interested in sustainability and climate action a greater voice in influencing both the students’ union and university on important topics such as energy, travel, waste reduction, adoption of the United Nations Sustainable Development Goals and much more. The future success of sustainability projects here at Leicester lies completely with the students’ voices and this council.

The Sustainability Council will be chaired chiefly by the sustainability officer and supported by the students’ union president and the volunteering and community coordinator.

**The role of the Sustainability Officer**

1. Chairing all Sustainability Council meetings when possible.
2. Sending out regular email and teams updates of the council’s progress, events and upcoming projects, ensuring the committee and ordinary members are kept up to date.
3. Be the lead on the overall progress of the council. Ensuring that it meets regularly and achieves key aims that the council has set for itself.
4. Be the main point of contact to assist committee members with the delivery of their roles.

**The role of the SU President**

1. Attend meetings of the Sustainability Council and offer their support and resources to projects that its committee members are undertaking.
2. Work closely with the Sustainability Officer to ensure a joined-up approach between the SU’s staff team, the Sustainability Council and the unions overall sustainability strategy.

**Role Perks:**

**Yearly Role Perks**

* Rockstar Privilege Pass/Black Card (free entry to all LetsDisko and Rockstar Promotions events).
* Special Recognition award and CV certificate at the end of the year.
* Free merchandise. For example, jumpers, lanyards.
* Termly food vouchers to the food outlets on campus.

**Termly Role Perks**

* Term long Rockstar Privilege pass (will expire on the 12th December with the role).
* CV certificate of participation and recognition at the end of the term.
* X1 food voucher to the food outlets on campus.

**All members of the Sustainability Council will be required to:**

1. Attend Sustainability Council’s one-hour biweekly meetings to discuss current activities. These meetings are mandatory for committee members unless apologies are given with reasoning to the sustainability officer.
2. As required, attend any Sustainability Council task and finish groups, which are groups that are set up to plan campaigns in events in more depth than the council’s biweekly meetings allow for.
3. To be the liaisons between all other Students’ Union’s councils: academic, liberation, sports and societies. Specifically, members must rotate between attending Liberation Council to ensure a joined-up approach between liberation and sustainability.
4. All members of council will be required to work closely with the sustainability officer & president to ensure the smooth and effective operation of the council.
5. Be a public ambassador for all sustainability council events and the SU in general.
6. Sit on the deciding panel for the end of year SU awards.
7. Be an approachable point of contact for societies.
8. Act as role models for Leicester students.

**Yearly Role Descriptions:**

**Vice-Chair**

1. To lead discussions and meetings when the Sustainability Officer is absent.
2. To liaise with the Sustainability Officer following each council meetings to ensure that the actions from the meeting are being completed by the council.
3. Act as a key point of contact for the council for general queries.
4. To work with appropriate council and staff members on engaging more students with the work of the Sustainability Council.
5. To take the lead on recruiting new members of Sustainability Council throughout the academic year and inducting them.

**Secretary**

1. To take meeting minutes of the Sustainability Council meetings & task and finish groups and sending them to the Sustainability Officer.
2. Working closely with the events and campaigns lead to act as the admin during any events or campaigns the Sustainability Council may organise. Such as organising room bookings or equipment hire.
3. Complete any relevant paperwork, such as event or fundraising notification forms.

**Community Outreach**

1. Collaborate with the Volunteering and Community Coordinator to arrange environmental and community-building events/activities.
2. Be the key point of contact for external partnerships and organisations to get involved with Sustainability Council projects.
3. Work with the university’s careers team to help promote and communicate any sustainability-related careers and volunteering opportunities to the wider student body.
4. Taking the lead with help from the events lead in planning semesterly ‘away days,’ which are opportunities for the council and sustainability-oriented students to volunteer in the local community. Previous ‘away days’ have included volunteering with the Canal and River Trust or the Conservation Volunteers.

**Social Media Lead**

1. To devise ways of promoting the Sustainability Council and all of its events through relevant student channels such as Instagram, TikTok and email.
2. To be present at as many of the Sustainability Council’s events as possible to take photos to be promoted to students.
3. To manage the council’s online blog on the students’ union sustainability hub to ensure that all of the Council’s activity and achievements are being accurately recorded.
4. In absence of the secretary, the social media officer will be responsible for writing the minutes of the meeting and sending them to the Sustainability Officer.

**Campaigns & Events Lead**

1. Working with members of the council and staff to produce ideas for events and campaigns and ensure they are enacted.
2. Working closely with the events and campaign supports to ensure events are completed to a high quality.
3. To plan semesterly social events for members of the council with help from the events leads in order to promote community within the Sustainability Council. Previous social events have included axe-throwing and a pub night.

**Semester 1: September to December - Termly Role Descriptions:**

**Sustainable Development Goals Support**

1. Work to promote the [United Nations Sustainable Development Goals](https://sdgs.un.org/goals) by hosting sessions about how students can incorporate them into their daily lives and wider community.
2. From September-December, the focus will be on goals 1-9 and then from January-May, goals 10-17.

**X2 Events & Campaigns Support**

1. To work closely with the campaigns & events lead to support them and ensure they can carry out all of their responsibilities effectively.
2. Work on events and campaigns throughout the semester that are planned by the Sustainability Council members as required.

**Research Support**

1. To be the lead on all research that is required for the Sustainability Council to be able to conduct its work. For example, conducting research into the United Nations Sustainable Development Goals for the SDG support.

**Joining the Sustainability Council as an ordinary member:**

Unlike other councils, the Sustainability Council’s meetings are open for any student to join, contribute ideas to and get involved in the work of the council as an ordinary member. However, ordinary members have several restrictions to ensure that the council remains led by its committee members.

1. If there are any contentious policies or campaigns, committee members have the final vote over any decision.
2. On occasion, meetings of the Sustainability Council will be restricted to committee members only. These meetings are reserved to discuss the overall progress of the council as a committee and any confidential information, such as information relating to the annual students’ union awards.
3. Ordinary members are not required to attend any council meeting and, as a result, receive none of the perks or incentives that committee members do.

If you wish to be classed as an ordinary member, you can apply via this form. All ordinary members must complete an application form before they can formally join council meetings. Once completed, you will be sent details on how to join the council.

# **Sending Application Forms**

Send all applications [via this Google Form](https://forms.office.com/Pages/ResponsePage.aspx?id=as2-rtQxAUuVzoJ0r-hT2Q4t3tBz6hZJrw4pwzFMJzhUREo5RjhDTUlGSTRENlBDUlhPNFpZS0tGSC4u) **by the 7th August at 12pm.** Informal chats will take place the week commencing 11th August on Microsoft Teams. This provides the team with a chance to get to know you and vice versa and to discuss your ideas further. Successful candidates will be notified **by the 27th August and** training for the council will commence at some point week commencing 15th September.