Checklist

Remember: If you have agreed anything verbally with the landlord, whether it be additional furniture, repairs or dates to pay rent, please make sure you get these in writing and signed by the landlord.

Area
\square Is the house in a convenient location for pubs, shops and the campus?
\square Are there good public transport links? Can you get home safely?
Licensing
$\hfill\square$ Does the property have a current HMO Licence for the number of people seeking to
share property?
$\hfill\square$ Ask the landlord or letting agent for a copy of the licence and if in any doubt seek
advice from your local authority.
Gas & Electricity
\square Is there a copy of a Gas Safety Register for the gas appliances?
$\hfill\square$ Is the heating in the house adequate (imagine whether it will be adequate in the
middle of winter)?
☐ Does the cooker work?
☐ Has the wiring been checked within the last 5 years?
Plumbing
☐ Do all the sinks drain?
☐ Have you tried all the taps?
☐ Does the toilet flush or leak?
\square Are there any signs of pests (mouse droppings, slug trails, fleas) in the house?



Security
☐ Is the house secure?
☐ Does the property have a working burglar alarm?
☐ Are all the external doors solid?
\square Are all external doors and door locks adequate?
\square Are the ground floor bedroom curtains lined or thick enough?
\square Are there smoke detectors and fire extinguishers?
Furniture
\square Has the house got enough furniture for the occupants?
\square Is all the furniture in good condition?
\square Does the sofa meet with fire regulations?
\square Is there sufficient space in the kitchen to store and prepare food stuff?
\square Is any of the furniture the property of existing tenants?
\square Is the fridge/freezer big enough?
Outside the property
\square Does the roof look sound (you can check for damp from inside the house)?
\square Have the gutters got plants growing out of them?
☐ Are the drains clear?
☐ Is any of the woodwork rotting or unsafe?
Money
\square What are you paying for in your rent and is it clear from your contracts?
\square Have you paid a deposit? If so, have you received your Tenancy Deposit protection
Scheme Certificate?
\square Are you or the owner responsible for water charges/other bills?
☐ How much will it cost to heat the house?



Services
\square What services is the owner providing for you, if any? Window cleaning, gardening,
lighting of common parts, rubbish and refuse disposal?
Insurance
$\hfill\Box$ Do you wish to be insured; have you shopped around for insurance companies?
Agreements
\square Do you know what the contract means?
\square If so what type of contract is it?
☐ Are you jointly liable with other tenants?
\square Is there an inventory of furniture etc.?
$\hfill\square$ Have you talked to the previous occupants of the house and asked them if they have
any comments that would help you?
\square Have you been given a copy of the contract you have signed?
\square Have you got a written agreement for any repairs/alterations that need doing?
Owner/ Landlord
\square Do you know the owner's name, address and telephone no.?
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