

Executive, Part-Time Officer and NUS National Conference Delegate Elections 2021 - Timetable

<i>Activity</i>	<i>Time and Date</i>	<i>Venue</i>
Nominations	Wednesday 27 January at 8.00am to Tuesday 16 February at Midday	Online
Rules Briefing	Tuesday 16 February 1.00pm and 4.00pm	Virtual Session on Tuesday 16 February at 1pm and 4pm
Podcasts/Instagram for Executive Officer Candidates	Monday 15 February to Friday 19 February	Briefing and Doodle Poll will be emailed to you to book a slot.
Optional Workshop Sessions	Campaigning Workshop including utilising Social Media, Persuasive communications, and get tips from past and current officers. Public Speaking Workshops	Tue 16 February at 2pm Wed 17 February at 1pm Wed 17 February at 3pm Fri 19 February at 11am
Deadline – Video (only for Executive Officer Candidates) one landscape and one portrait maximum 45 seconds, Trustee Declaration Form	<u>Deadline</u> – 9 am Monday 22 February – send videos and Trustee Declaration Form to su-elections@leicester.ac.uk Videos will be used on the Union Social Media platforms.	
Deadline -, manifesto (3 pages Portrait A4 for Executive Officers, 1 page for everyone else submitted in PDF format). 200 words and photos to su-elections@le.ac.uk Photo Requirements – 1. Portrait Headshot – JPEG format of a minimum size of 1MB (for Booklet – only Executive Officer Candidates) 2. Portrait Headshot – JPEG format maximum size of 1MB (for website) and Trustee Declaration Form deadline – to su-elections@le.ac.uk Election Pledge	<u>Deadline</u> – 9 am Monday 22 February – send all files to su-elections@leicester.ac.uk Manifesto Booklets and 200 word summaries booklet published by beginning of Voting. The 200 words will also be uploaded onto your candidate page alongside your photo.	
Election Q&A Sessions Teams Live	Monday 1 March 6 .00 – 7.30pm (Sports Officer, Activities Officer and Liberation Officer) Tuesday 2 March 6.00 – 7.30pm (President, Education Officer and Wellbeing Officer)	

Start of Campaigning and Release of Candidate List, Podcasts, Manifesto Booklet and 200 words	10 am Friday 26 February	
Voting Online – www.leicesterunion.com/vote	8 am Monday 1 March to midday Friday 5 March	
Virtual Election Help Desk Students' Union	10 am – 4 pm Monday to Friday during voting.	Teams
Election Breakfast Drop in Sessions at 9.15am Vouchers provided to attendees	Weekdays during Campaigning Period (From Friday 26 February)	Teams
Expenses Form – including Receipts	<u>Deadline</u> 1 pm Thursday 4 March	To (su-elections@le.ac.uk)
Deadline for Submission of Confirmation to proceed form	1pm Friday 5 March	Via telephone/email
Resolution of any outstanding issues (Candidates expected to be available for consultation if required)	Midday – 2 pm Friday 5 March	
Results	Friday 5 March 6.00pm	Teams
Virtual Election Help Desk – Drop in	Saturday 6 March 1.00-3.00	