Part-Time Officer Scrutiny Template 2023

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| Is this a meeting, campaign, project, or other? | What is the goal of this work? | What have you done to progress this work or complete is this year? | Any other notes? |
| Meeting | To provide a place for DL students to interact with their peers and provide a more inclusive environment for them | Two Virtual Distance Learners’ Mixers have been held successfully, where DL students had a chance to informally meet their peers. | I plan on conducting more virtual meet and greet events in the future after the success of the first two. |
| Project | To provide a platform for DL students to share their views and opinions with their peers and me. | Created an official moderated Facebook group now dedicated exclusively for Distance Learning Students where they can hold discussions and post their opinions amongst peers. This gives them a sense of greater inclusivity and the chance to be heard. | I will keep posting updates and virtual events for DL students on the official group, keep it growing further |
| Feedback | To allow DL students to share their feedback with the university | A feedback form has been shared with all DL students to include their voice in the agenda being planned for them.  | Share feedback forms constantly to understand the concerns and demands of DL students |
| Queries / Concerns/ Complaints | To allow DL students to share their queries/concerns and complaints | I have been effectively addressing the queries, concerns, and complaints of Distance Learning students promptly. Moreover, redirecting/connecting them with the relevant department for their queries and complaints.   |  |
| Project | To make Blackboard more interactive for DL students | I have worked on making blackboard more interactive for DL students of HYPIR department by reviving the blog and creating separate discussion forums/messages for conversations beyond academics amongst peers.  |  |
| Campaign | To conduct a virtual orientation session for DL students before they start their degree. | Approached the Distance Learning Student department for assistance in conducting a virtual session on an institution wide basis for DL students. |  |
| Project | A DL student online resource pack at the start of the first term | Approached the Distance Learning Student department for assistance in arranging a DL student online resource pack on an institution wide basis for DL students. |  |
| Meeting | To provide DL students with virtual events to engage, enjoy and destress with their peers. | I am working on a yoga/meditation destress virtual event in the coming month for DL students with a certified yoga master  | Working on a DL student events calendar where interactive virtual events are held for them every month, raised this point during the student council as well. |